

December 29, 2016

To: Penland Community
From: Stacey Lane
Re: Community Open House 2017 - March 4th

Hello friends and neighbors!

We are planning for the Penland Community Open House 2017, and are excited to invite you to join us. We would love to have you as one of our many talented, hardworking volunteers! ***The Community Open House is scheduled for Saturday, March 4th, with volunteers participating from 11:00 am to 6:00 pm.*** Last year, we welcomed 750 visitors to campus for hands-on activities, which was our biggest event ever! We could not possibly host this event without the participation of volunteers. ***In thanks, we will feed you wonderful food and provide you with a special souvenir apron designed by Meg Peterson!***

The schedule is as follows:

- 11:00 am - Setup
- 11:45 am - Volunteer pizza and soup lunch
- 12:30 pm - Return to studios
- 1:00 - 5:00 pm - Visitors arrive, create and have fun
- 5:00 - 6:00 pm - Clean up

Most volunteer jobs are helping visitors with hands-on projects in the studios. If there is something special that you would like to demonstrate, we would love to know about it!

If you can't be here all day, there are several jobs that could happen early or late in the day, or even in the days before the event - so let us know and we can work it out. Please return the attached form or call or e-mail Stacey at your earliest convenience if you would like to volunteer. It is going to be a fun day and we hope to see you here.

Thank you!

Stacey Lane, Manager of Community Collaboration, 828/765-2359, ext. 1217 or staceylane@penland.org

Community Open House 2017

Yes, I am interested in volunteering for Community Open House on Saturday, March 4th from 11:00 am to 6:00 pm.

Name: _____ Phone: _____
E-mail: _____

I would like to:

- Volunteer helping with hands-on activities in the _____ studio.
- Be a greeter in a studio.
- Work at the welcome center.
- I can't be there earlier in the day, but would like to help clean up late Saturday afternoon.
- I can't be there that day, but would like to help with prep work beforehand.

Stacey Lane
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Penland School of Crafts is an inclusive organization that values diversity and respects the rights of everyone.